



2018 Pension Payment Schedule

Month	Direct Deposit Date* (Electronic Funds Transfer)	Check Mailing Date**
January	Wednesday, January 31	Monday, January 29
February	Wednesday, February 28	Monday, February 26
March	Friday, March 30	Wednesday, March 28
April	Monday, April 30	Thursday, April 26
May	Thursday, May 31	Tuesday, May 29
June	Friday, June 29	Wednesday, June 27
July	Tuesday, July 31	Friday, July 27
August	Friday, August 31	Wednesday, August 29
September	Friday, September 28	Wednesday, September 26
October	Wednesday, October 31	Monday, October 29
November	Friday, November 30	Wednesday, November 28
December	Monday, December 31	Thursday, December 27

*Direct deposit statements are produced and mailed **only**:

- ☒ **when** your first deposit is made;
- ☒ **when** there is a change in the amount of your deposit from the prior month (for instance, if you change the amount of your federal tax withholding or your insurance premium changes);
- ☒ **when** the MTRS needs to inform retirees of new information and prints a special notice on the top portion of the direct deposit statement; and,
- ☒ **at the end of December**, when the MTRS provides you with a statement that shows your complete year-to-date information for the calendar year.

**Checks are issued on the Check Mailing date and payable on the Direct Deposit date. If you receive your check before the date it is payable, please do not cash it until the payable date.

Please keep us informed of your address! So that we may send you important information—such as your 1099-R, direct deposit statements, newsletters and Benefit Verification forms—we need your current address for our records. **If your address changes permanently or temporarily, please let us know, in writing, 30 days in advance or as soon as possible.**